



## Instructions to Register and Nominate a Student

Nominations are collected through SurveyMonkey. College Counselors or School Representatives who have used SurveyMonkey in the past to nominate students to the Milken Scholars Program can access the [nomination page](#) using the same login credentials. New users must register with our Program by November 13, 2024 in order to nominate students. **Nominations must be received by November 14, 2024 at 5:00pm Pacific. Late submissions will not be accepted, including in the event of illness or technological issues. As such, we encourage nominations to be submitted as early as possible.**

### To Register as a New User:

1. Email [milken scholars@milkeninstitute.org](mailto:milken scholars@milkeninstitute.org) with the name, title, email address, and school of the Counselor/ School Representative who would like to be registered to nominate students.
2. Within 48 hours, an email confirmation will be sent from smapply.io. Please follow the prompts to verify your email address.
3. Once registration is complete, up to 15 students may be nominated per high school.

### To Nominate:

1. Visit [www.milken scholars.smapply.io](http://www.milken scholars.smapply.io). Once you are logged in, click on "View Programs" which will take you to the Nomination page. Click "More" and then "Apply" to nominate students.
2. Please select the appropriate city corresponding to the student's high school.
3. Student email address provided should be the student's primary email address as all communication will be directed there. Email addresses linked to a school domain may flag emails from SurveyMonkey as spam. We recommend contacting your IT department to ensure this will not be an issue for your school or to use a gmail address.
4. Please enter an unweighted GPA. Entering a GPA over 4.0 will create an error when submitting nominations. Nominations will be deemed ineligible if the submitted GPA is below 3.6 or 90 percent.
5. The 2025 Selection Cycle is Test-Flexible. One of the following is **required** to be eligible. Due to the Scholarship pillar of the Milken Scholars Program, more evidence of academic achievement is encouraged:
  1. SAT superscore minimum of 1350
  2. ACT Composite superscore minimum 29
  3. AP exam(s) with minimum score(s) of 3
  4. On track to earn IB Diploma
  5. On track to earn Associate degree by high school graduation
6. Once all the information is entered, click "Mark Complete" and to review the nomination before submission.
7. To nominate additional students, click on 'More Programs' to begin the process anew or return later to submit nominations before the nomination period closes on **November 14, 2024 at 5:00pm Pacific**.

For technical questions regarding the SurveyMonkey website, click on the icon to the left of your name at the top right corner of the page. For questions regarding the selection process, we can be reached via email at [milken scholars@milkeninstitute.org](mailto:milken scholars@milkeninstitute.org).

Thank you for your participation in the 2025 selection process for the Milken Scholars Program!